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17 November 2023

## **Performance and Finance Scrutiny Committee**

A meeting of the Committee will be held at **10.30 am** on **Monday, 27 November 2023** at **County Hall, Chichester, PO19 1RQ**.

**The meeting will be available to watch live via the Internet at this address:**

<http://www.westsussex.public-i.tv/core/portal/home>.

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### **Agenda**

10.30 am    1.    **Declarations of Interest**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.

2.    **Minutes of the last meeting of the Committee** (Pages 5 - 10)

The Committee is asked to agree the minutes of the meeting held on 7 September 2023 (cream paper).

3.    **Urgent Matters**

Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.

- 10.35 am 4. **Responses to Recommendations** (Pages 11 - 16)
- The Committee is asked to note the responses to recommendations made at previous meetings of the Committee.
- 10.40 am 5. **End of September 2023 (Quarter 2) Quarterly Performance and Resources Report** (Pages 17 - 150)
- A report by the Chief Executive and Director of Finance and Support Services setting out the corporate performance, finance, workforce, risk and capital programme positions as at the end of September 2023.
- The Committee is asked to examine the data and supporting commentary for the Performance and Resources report and make any recommendations for action to the relevant Cabinet Member or Scrutiny Committee.
- 12.10 pm 6. **Update on Council Plan, Medium-Term Financial Strategy and Preparations for 2024/25 Draft Budget** (Pages 151 - 190)
- A report by the Director of Finance and Support Services and Director of Law and Assurance setting out the preparations for refreshing the Council Plan, proposals for the draft 2024/25 revenue budget and the updated Capital Programme.
- The committee is asked to review the information and make any recommendations for action to the Cabinet Member.
- 1.10 pm 7. **Insourcing of Support Services** (Pages 191 - 194)
- A report by the Director of Finance and Support Services setting out the outcomes and lessons learnt from the insourcing of support services.
- The Committee is asked to review the information presented in the report and make any recommendations to officers and Cabinet Members in relation to future cross-cutting change programmes.
- 1.40 pm 8. **Requests for Call-in**
- There have been no requests for call-in to the scrutiny committee within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

9. **Work Programme Planning and possible items for future scrutiny** (Pages 195 - 208)

The Committee is asked to review its current draft work programme taking into account the scrutiny checklist (Appendix A) and highlight any further possible items for future scrutiny.

If any member puts forward such an item, the Committee's role at this meeting is to assess, briefly, whether to refer the matter to its Business Planning Group to consider in detail.

The Committee is also asked to review the Forward Plan of Key Decisions (Appendix B) and consider whether it wishes to enquire about any of the forthcoming decisions within its portfolio.

1.50 pm 10. **Date of next meeting**

The next meeting of the Committee will be at 10.30am on 24 January 2024 at County Hall, Chichester. Probable agenda items include: -

- Council Plan and Draft Budget 2024/25

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 9 January 2024.

**To all members of the Performance and Finance Scrutiny Committee**

**Webcasting**

Please note: this meeting is being filmed for live and subsequent broadcast via the County Council's website on the internet. The images and sound recording may be used for training purposes by the Council.

Generally the public gallery is not filmed. However, by entering the meeting room and using the public seating area you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.